City of Osceola, Missouri

210 Olive St. · P.O. Box 561, Osceola, MO 64776 · Phone (417) 646-8421 · Fax (417) 646-2015

Police Report Request

Please print clearly. Bring or mail the finished form to City Hall: 210 Olive St., or P.O. Box 561, Osceola, MO 64776. You can also fill it out online on the City's website, under **Forms**.

This is a request for records under the Missouri Sunshine Law, Chapter 610 RSMo. The fee is **$5.00**, which is not refundable. Pay at City Hall or mail a check to City of Osceola Police Department, P.O. Box 561, Osceola, MO 64776. The report is mailed within 7 business days after payment.

Reports for incidents still under investigation will not be released.

Please return this completed form with $5, and a copy of the police report will be mailed to you within 7 business days.

ABOUT YOU (THE REPORT IS MAILED TO THIS ADDRESS)

Your name

Street address

City | State | ZIP code

Phone | Email address

THE REPORT YOU WANT

Type of report

☐ Accident ☐ Offense

Report number, if you know it

Date and time of the incident

Where it happened

Your relationship to the person in the report

Reason for the request

Please provide additional details that may assist in processing your request

SIGNATURE

By signing, I confirm the answers above are mine and are true and complete.

Signature of person requesting the report | Printed name | Date

FOR CITY HALL USE

Received by (City staff) | $5 fee paid (cash, or check number) | Date paid

Report number | Date report mailed

Notes